

LEBANESE AMERICAN UNIVERSITY

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By

Student Full Name

(The student's name should include her/his First name, and Family name. – Delete this note after applying it)

A thesis
submitted in partial fulfillment of the requirements
for the degree of Master of in(Science in Human Resources Management)

Your School Full Name

Month Year of Defense

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This optional section is traditionally included in all theses. It is the place for the author to acknowledge professionally the various sources of direction, assistance, etc., that facilitated the work.

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*(ABSTRACT text here follows the same guidelines as the ACKNOWLEDGMENT page-
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The Abstract summarizes the contents of the document and should include the document full title and the author's full name. At the end of your "Abstract" you are kindly asked to provide a minimum of 5 "Keywords", separated with commas, as index terms that clearly identify and reflect the subject of your document. Capitalize the first letter of each keyword. Example below:

Keywords: Keywords are Listed Here, They are Separated with Commas, Each First Letter is Capital, keywords Four, Keywords Five.

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LIST OF ABBREVIATIONS

(If not available, delete this page)

FWA.....	Flexible Work Arrangements
NNL.....	New Normal Leadership

CHAPTER ONE

TITLE OF CHAPTER ONE

The texts should be double spaced and the beginning of each paragraph should be 4 spaces indented.

In order to have your chapter title “This is the First Chapter of Your Thesis” included in the table of contents, kindly select it and go to Home tab in Microsoft word, under styles section choose Heading 1. The Title of the Chapters should be Times New Roman, 18pt. Font Size, Centered, and Bold.

1.1 Main Section Heading

This is the first main section heading under chapter 1. To have it in the table of contents, kindly select the Main Section Heading and go to home tab, under styles section choose Heading 2. The Main Section Heading should be Times New Roman, 14pt. Font Size, and Bold.

The format of the text should be Times New Roman, 12pt. Font Size, and double spaced.

1.2 Main Section Heading

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1.2.1 Second Heading

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Table 1 - Lebanon's 10 Largest Cities

Lebanon - 10 Largest Cities	
Name	Population
Beirut, Beyrouth	1,916,100
Tripoli, Liban-Nord	229,398
Sidon, South Governorate	163,554
Tyre, South Governorate	135,204
Nabatîyé et Tahta, Nabatîyé	120,000
Habboûch, Nabatîyé	98,433
Jounieh, Mont-Liban	96,315
Zahle, Béqaa	78,145

1.2.1.1 First Subheading

Same as previous headings, except that this heading is a first subheading of the Second Heading 1.2.1 And is numbered as (1.2.1.1). To have it in the table of contents, kindly select the First Subheading and go to home tab, under styles section choose Heading 4. The First Subheading should be Times New Roman, 12pt. Font Size, and regular.

Second Subheading: preferably unnumbered, 12pt. font size, italics.

Nisl rhoncus mattis rhoncus urna neque viverra justo nec. Pretium viverra suspendisse potenti nullam ac tortor.

CHAPTER TWO

TITLE OF CHAPTER TWO

2.1 Main Section Heading

Have you ever read a webpage or document that used this text without paying much attention to it? The lorem ipsum is a placeholder text used in publishing and graphic design. This filler text is a short paragraph that contains all the letters of the alphabet. The characters are spread out evenly so that the reader's attention is focused on the layout of the text instead of its content. Many software programs and applications have made it their default dummy text. Since the lorem ipsum is always used as a placeholder text, its use indicates that this is not a final version of a document, thus helping to avoid unnecessary printing.

2.1.1 Second Heading

Figures and tables must follow a sequential numbering throughout the document. Table 1 in Chapter 1, and if another table is added in Chapter 1, it could be numbered as 2 or 1.2 to reflect the first chapter.

All tables must have a caption in order to be reflected in the **LIST OF TABLES**. A caption could be added by selecting the table, clicking right click, selecting "insert caption", putting the details of the table as needed such as "Table 1-Lebanon's 10 Largest

Cities” in Times New Roman, 12pt. Font Size. Once all the tables are done throughout the document, go to references and press Insert Table of Figures.

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Table 2 - Worst Air Quality in the World

World– Most Polluted Countries	
Name	AVG. US
Bangladesh	161
Chad	161
Pakistan	156
Tajikistan	152
India	151
Oman	146
Kyrgyzstan	138
Bahrain	136

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Table 3 - Key Informant Interviews

Stakeholder	Number of KIIs
Mayors	1
Governors	4
Police Officers	1
Member of Parliament	1
Total	7

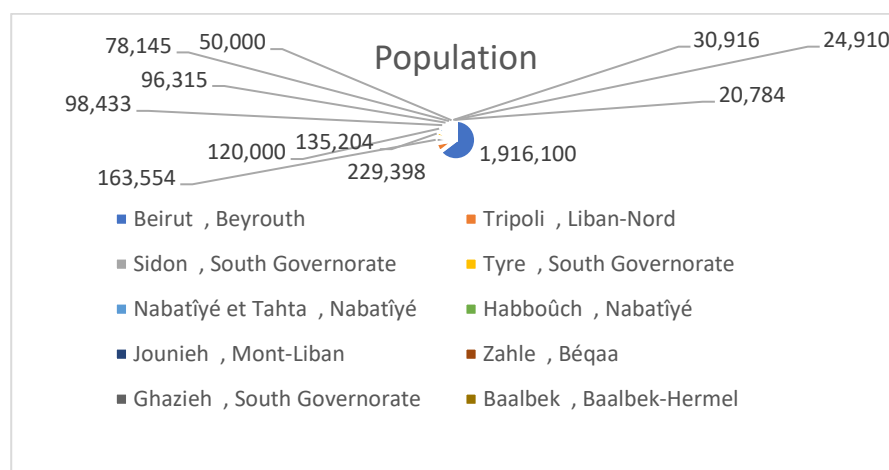
Table 4 - Quantitative sample size calculations and achievement

Project Pillar	Total sampling frame	Sampling fraction	Sample size parameters	Sample size	Achieved
Pillar 1: Renovation	153 Lebanese and Syrian households	47 Lebanese households (0.31)	95% confidence interval, 3% margin of error	42	42
Pillar 2: Cash-for-work		95 Syrian refugees (0.62)		83	87
		11 Lebanese households (0.07)		9	9
		Total		134	141

2.1.2 Second Heading

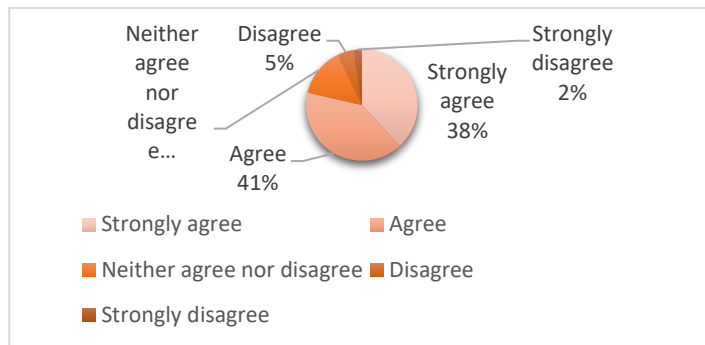
All Figures must have a caption in order to be reflected in the **LIST OF FIGURES**. A caption could be added by selecting the figure, clicking right click, selecting “insert caption”, putting the details of the figure as needed such as “Figure 1: Population” in Times New Roman, 12pt. Font Size. Once all the Figures are done throughout the document, go to references and press Insert Table of Figures.

Figure 1- Population



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Figure 2 - The Intervention Meets the Expectations of the Recipients



2.4. Insert a Horizontal Page

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CHAPTER THREE

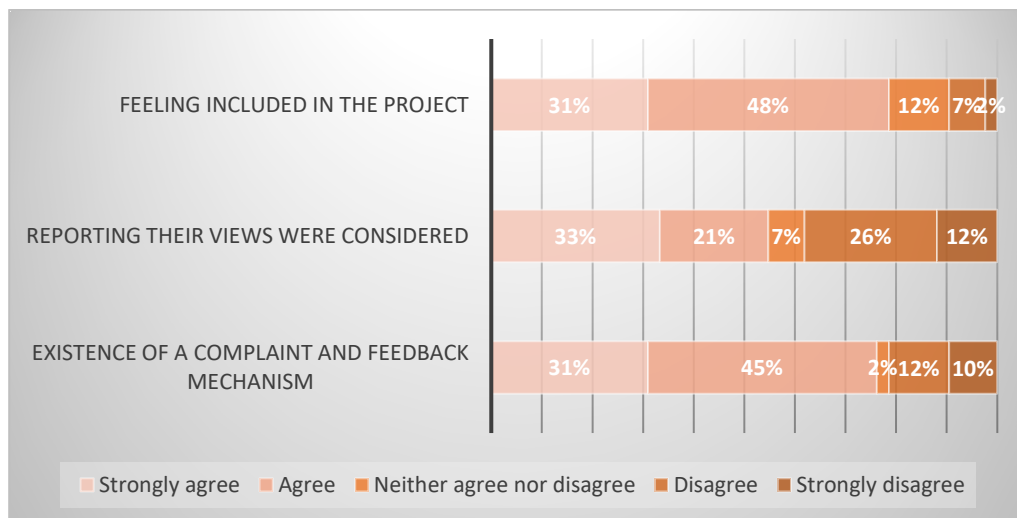
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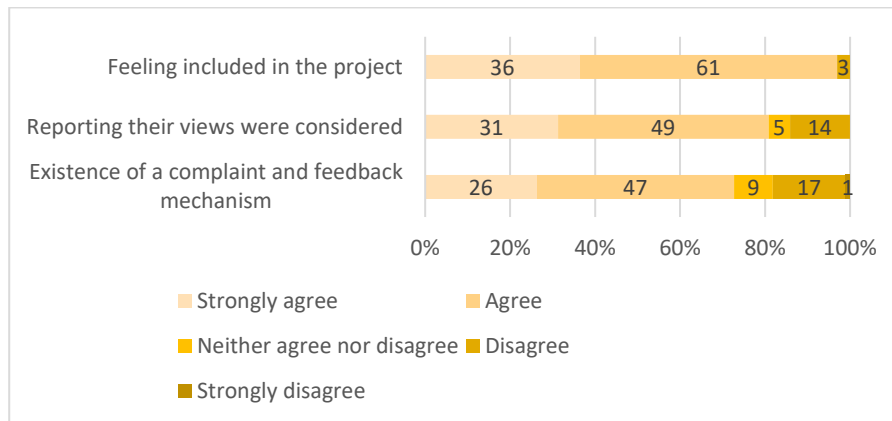
Figure 3 - Recipients' Inclusion and Accountability



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Figure 4 - Workers' Inclusion and Accountability



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3.2.1.1 First Subheading

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If you have a Second Subheading i.e., 3.2.1.1.1 it is preferable to keep it unnumbered, font Times New Roman, font size 12pt., italics.

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(Name this section either References or Bibliography and list your citations as per the writing style recommended by your advisor throughout the thesis)

APPENDIX/APPENDICES

*(If more than one **Appendix**, use the plural **Appendices** and the Alphabetical numbering, if none, please delete this section)*

APPENDIX A: SURVEY

APPENDIX B: IRB APPROVAL OF RESEARCH

(If you have an IRB form, please insert the original colored signed copy here)

Glossary of Terms

(It is an alphabetical list of terms in a particular domain of knowledge with the definitions for those terms. Optional: If not available, delete this page, or delete this note after applying it)